

**2009-2010 GUIDELINES FOR THE SELECTION PROCESS OF THE
JAPAN -EAST ASIA NETWORK OF EXCHANGE FOR STUDENTS AND
YOUTHS (JENESYS) PROGRAMME (10-Day Visit Japan Programme)
STUDENT AMBASSADORS AND SUPERVISORS**

I. CONCERNED AGENCIES

**JAPAN INFORMATION AND CULTURE CENTER (JICC) of the Embassy
of Japan** – 2627 Roxas Blvd., Pasay City 1300, Philippines

NATIONAL YOUTH COMMISSION (NYC) - 3rd Floor Bookman Building,
Quezon Ave., Quezon City, Philippines

JAPAN INTERNATIONAL COOPERATION CENTER (JICE) – 20-21st Floor,
6-10-1, Nishi-Shinjuku, Shinjuku-ku, Tokyo, Japan

II. QUALIFICATION OF STUDENT AMBASSADORS

1. Filipino, single, must be between **16 and 18 years old**, on or before **April 1, 2010** (must be born between **April 2, 1992 and April 1, 1994**);
2. Of good moral character;
3. Must be currently enrolled in a college or university with a Graded Weight Average (GWA) of 2.25 or 85% equivalent, with no failing marks in the preceding semester;
4. Physically and mentally fit to travel;
5. Must be a first time traveler to Japan and/or must not have been a grantee or recipient of any NYC funded international travel or Japanese Government grant;
6. Must be knowledgeable of the history, geography, culture and arts, and the current issues on the Philippines, and fairly knowledgeable in those on Japan and other East Asia countries;
7. Must be an officer or an active member of a youth organization for at least one (1) year immediately preceding the date of application;
8. Must be willing to be an active NYC and JICC volunteer after the program to continue promote the learnings about Japan and the Japanese culture gained from the JENESYS Programme;
9. Area representation would be based on the place of the school, college or university enrolled in;

III. APPLICATION REQUIREMENTS FOR STUDENT AMBASSADORS

1. Two (2) copies of the NYC application forms with passport sized pictures with white background attached to each form (all original, no scanned pictures)
2. Two (2) copies of JENESYS Entry Form
3. Two (2) photocopies of Birth Certificate (from the National Statistics Office)

4. An essay which states the applicants' a) Reasons for applying; b) Expectations of the programme; c) If chosen, the preparations the applicant will undertake prior to departure (Maximum of 100 words, per question).
5. Two (2) copies of a resume, not more than three (3) pages
6. Two (2) copies of Certificate of Good Moral, issued by the school, college or university (1 original and 1 photocopy) and stating that the applicant has a Graded Weight Average (GWA) of 2.25% or 85% equivalent, with no failing marks in the preceding semester.
7. Completed NYC Volunteer form
8. A certification from school or organization that the applicant is an officer.

IV. QUALIFICATION FOR SUPERVISORS

1. Filipino, must be between **30 and 50 years old**, must be of good moral character;
2. Physically and mentally fit to travel;
3. Experienced in handling, managing, or supervising groups;
4. Knowledgeable in ASEAN, Japan, and other international concerns;
5. Preferably speaks the Japanese language.

V. APPLICATION REQUIREMENT FOR SUPERVISORS

1. Two (2) copies of application forms, with white background passport sized picture attached to each application form (all original, no scanned picture).
2. Two (2) copies of JENESYS Entry Form
3. Two (2) photocopies of Birth Certificate (from the National Statistics Office-NSO)
4. Two (2) copies of a resume, not more than three (3) pages
5. Two (2) copies of a certification from his/her Division Chief and the Executive Director of a VS rating for two (2) consecutive rating periods prior to travel and permitting him/her to participate in the JENESYS Programme.
6. Two (2) copies of a certification from the Chief of the Administration and Finance Division that he/she has no pending unliquidated cash advances.
7. Two (2) copies of valid Police or NBI clearance (1 original and 1 photocopy).

VI. SUBMISSION OF APPLICATION FORMS:

1. For hand-carried application forms, applicants must submit the complete requirements to **JENESYS Programme Secretariat** of the **National Youth Commission** (hereinafter referred to as "Secretariat") **c/o Ms. Marielou Chua**, 4th Floor, Bookman Building, 373 Quezon Avenue, Quezon City or the NYC Area Offices not later than 5:00 p.m. on or before **December 4, 2009**.

2. For submission through mail, the Secretariat should receive the requirements post marked on or before **December 4, 2009**, including those submitted at the NYC Area Offices.
3. Application forms with incomplete requirements shall automatically be disqualified.