

Date

### Letter of Commitment

We pledge to adhere to the terms/conditions below after the Embassy of Japan in the Philippines and the Embassy of the Philippines in Japan approves the activity titled **“Event Title”** hosted by **“Name of Event Organizer”** as an activity supported by the Japan Information and Culture Center, Embassy of Japan in the Philippines and the Embassy of the Philippines in Japan.

In the event that we, the organizer of the activity, fail to adhere or will be proven to violate the terms/conditions below, it is understood that the Embassy of Japan in the Philippines and the Embassy of the Philippines in Japan may automatically withdraw their support for the event.

1. We will take all responsibilities as the representative of the activity.
2. We will not carry out other activities (i.e., political, religious) which are in conflict with social interest and the objective of the activity.
3. We will inform the Embassy of Japan in the Philippines and the Embassy of the Philippines in Japan if there are participants in the activity from countries which do not have a diplomatic relations with Japan (i.e. Taiwan, North Korea).
4. The activity will benefit public interest and not any private organization or group.
5. The activity is non-commercial and will not be involved in any commercial activities (i.e. product selling). Private companies or organizations will not be coerced to participate or donate cash/products/services to this event.
6. The activity will be organized based on the objectives stated on the Application Form for Support submitted to the Embassy of Japan in the Philippines and the Embassy of the Philippines in Japan. In the case of unforeseen circumstances, the Embassy of Japan in the Philippines and the Embassy of the Philippines in Japan will be notified immediately if any changes in the activity will be made.
7. We will submit a summary of the activity including a budget report to the Embassy of Japan in the Philippines and the Embassy of the Philippines in Japan within three (3) months after the completion of the activity.
8. The proceeds of this activity will be used to fund the workshops of its beneficiaries. Any excess amount or surplus will be used to fund the next activity and should not be used for any profit-making activities.

Signed:

**Name**  
**Position**