

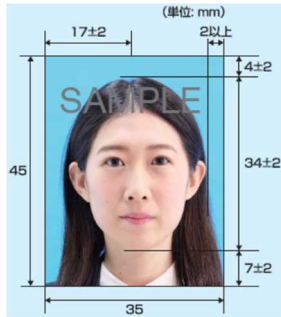
PASSPORT REQUIREMENTS

(RENEWAL / NEW APPLICATION)

1. APPLICATION FORM

- * obtained from Embassy of Japan in Manila or Passport Center in Japan
- * also downloadable from the website of Ministry of Foreign Affairs, only available in Japanese:
<https://www.mofa.go.jp/mofaj/toko/passport/download/top.html>

2. PHOTO



- * Passport size (45 mm x 35 mm), taken within the last 6 months.
- * Computer enhanced images are not accepted. Please make sure that the applicant's face is properly photographed and centered.
- * Please also check the requirements of photo on the website of Ministry of Foreign Affairs. <https://www.mofa.go.jp/mofaj/files/100171389.pdf>

- ### 3. KOSEKI TOHON (FAMILY REGISTER)
- * within 6 months from date of issue (for first time applicants, expired passport renewal, or if there are changes in Name or Legal Domicile)

- ### 4. OLD PASSPORT (for renewal, even if expired)

5. CERTIFIED TRUE COPY OF:

- BIRTH CERTIFICATE** (if born outside of Japan or with English name)
- MARRIAGE CERTIFICATE** (if changing name due to marriage)

ADDITIONAL INFORMATION:

FIRST TIME APPLICANTS (with the exception of newborn children) or those with **EXPIRED PASSPORTS** may be required to present proof of identity – photos from birth until present, valid school/government issued photo ID.

For applicants below 18 years of age, **CONSENT OF BOTH PARENTS OR THE PARENT WHO HAS PARENTAL AUTHORITY** is required. Original signature(s) of the parent(s) is required in the back page of the application form (法定代理人署名欄).

If the applicant is too young or physically unable to sign his own name, the parent / legal guardian may sign on his behalf. Example:

TARO GAIMU
by Hanako Gaimu (Mother)

外務 太郎
外務 一郎 (父) 代筆

NOTE:

Grade school students (and those older) are considered able and required to sign their own name.

Application may be submitted by authorized representative provided the information of the representative in the back page of the application form is completely filled up by the applicant or parents (for minor applicants). However, **PERSONAL APPEARANCE OF THE APPLICANT** is required to CLAIM the new passport.

PLEASE DO NOT FOLD THE APPLICATION FORM. USE BLACK BALLPEN TO FILL UP APPLICATION FORM.