

OFFICIAL

APRIL 2025

A. PURPOSE

Visit Japan on official purpose (including accompanying dependents).

B. REQUIREMENTS (Details→https://www.ph.emb-japan.go.jp/itprtop_en/11_000001_00896.html)

※ Downloadable from this website

- (1) Passport (Holder's signature required)
- (2) Photocopy of Passport (Identification page only)
- (3) Application Form ※ (A facial Photo (4.5×3.5cm) must be attached.)
- (4) Note Verbale (or other official documents issued by foreign government/international organization)
 - It must include applicant's identification, position, intended purpose and term to stay in Japan.

【In case that you have Certificate of Eligibility issued by a Regional Immigration Services Bureau in Japan】

- (5) Certificate of Eligibility (photocopy, no need original)

*** If you received a Certificate of eligibility by email from Japan Immigration, submit a photocopy of the email.**