

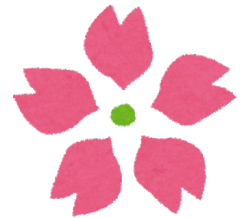
Japan Information and Culture Center  
Embassy of Japan  
2627 Roxas Boulevard, Pasay City  
<http://www.ph.emb-japan.go.jp>

HELLO! JAPAN REQUEST FORM

Hello! Japan Program is designed to introduce students to Japan and Japanese Culture . Each session is about 1 hour to 1 and a half hours and is conducted from Monday to Friday , between 9AM to 12 NN and 2PM to 4:30PM . It includes a brief general introduction to Japan followed by interactive activities based upon a specific topic requested by the school or organization . These services are FREE of charge.

To schedule an online session , please have the classroom teacher or the coordinator who is overseeing the session fill out this form. Requests should be made at **least two weeks to one month in advance** . The Embassy will take your requests into consideration , but depending on staff availability and other factors . We reserve the right to change the content of the program and we may not be able to accommodate all requests.

School/Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
Name of Coordinator: \_\_\_\_\_  
Position /Designation: \_\_\_\_\_  
School Phone No: \_\_\_\_\_  
Other Contact Numbers: \_\_\_\_\_  
Email Address: \_\_\_\_\_



I. Class Information

- a. Grade/Year Level: \_\_\_\_\_  
b. Type:           Public           Private  
c. Students' background knowledge regarding Japan (Information covered, materials used):  
\_\_\_\_\_

II. Request details:

- a. Date and Time (Please list three options.):

Date: _____	Time: _____
Date: _____	Time: _____
Date: _____	Time: _____

- b. Group size: \_\_\_\_\_

(Minimum of 10. For Embassy visit: Max 30 participants)



**c. Type of Session:**

Online (please indicate online platform): \_\_\_\_\_

Embassy Visit (School will visit the embassy)

School Visit (Embassy will visit the school)

Equipment Available for school visit (select all available):

Laptop or desktop

Microphone

Projector

Screen (monitor)

White Screen



**d. Content of Presentation:**

(Please state your preferences regarding the content of the session so that we can design a program to meet the interests of your students.)

**Topics of Interest about Japan**

(e.g. school life, family life, customs, language, festivals, traditional games and toys, scholarship program, etc.)

\_\_\_\_\_

**Specific Topic for Hello! Japan, if any.**

(e.g. Origami, furoshiki, Short Nihongo Lesson, Yukata demonstration).

\_\_\_\_\_

**III. Consent for the Embassy to take photos/screenshots**

Photos or screenshots of the students taken during the session of will only be used in the embassy 's social media page (facebook and twitter) and website to promote the activities of the embassy . Your reply to this will in no way affect the consideration of your request.

We allow the embassy to take photos and/or screenshots of the activity with the students, which will only be used in the embassy's social media pages (facebook, twitter) and website.

We do not allow the embassy to take photos and/or screenshots of the activity with the students.

After completing this form, please email to [jicc-mnl@ma.mofa.go.jp](mailto:jicc-mnl@ma.mofa.go.jp). We will get in touch with you as soon as possible. For inquiries, please call 8551-5710 loc 2311.

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