

VISITING RELATIVES

April 2025

A. PURPOSE

Visit relatives residing in Japan within the third degree.

(If you visit relatives beyond the third degree, refer the requirements for “VISITING FRIENDS AND DISTANT RELATIVES”.)

B. Requirements (Details→https://www.ph.emb-japan.go.jp/itprtop_en/11_000001_00896.html)

※ Downloadable from this website

APPLICANT'S REQUIREMENTS

- (1) Passport (Holder's signature required)
- (2) Photo copy of Passport (Identification page only)
- (3) Application Form ※ (A facial Photo (4.5×3.5cm) must be attached.)

☞ **Submit All the relatives' Birth Certificate/Marriage Certificate enough to prove the third degree relationship between Applicant and Inviter.**

- (4) Birth Certificate (issued by PSA within 1 year)

【ADDITIONAL REQUIREMENTS】

- If (4) is unreadable, submit a Birth certificate issued by Local Civil Registrar.
- If (4) is “LATE REGISTRATION”, submit Baptismal Certificate and School Record (DepEd:Form 137).
- If there is no record of birth in PSA, submit Birth Certificate issued by Local Civil Registrar and Negative Certificate issued by PSA.

- (5) Marriage Certificate (issued by PSA within 1 year. For the married only.)

【ADDITIONAL REQUIREMENTS】

- If (5) is unreadable, submit Marriage certificate issued by Local Civil Registrar.
- If there is no record of marriage in PSA, submit Marriage Certificate issued by Local Civil Registrar and Negative Certificate issued by PSA.

- (6) Authorization Letter (for purpose of verification of PSA certificates) ※

【In case that applicant will shoulder part/all of travel expense】

- (7) Bank Certificate
- (8) Photocopy of Income Tax Return (BIR Form)

INVITER'S REQUIREMENTS

- (9) Invitation Letter ※
- (10) Documents related to the reason for the invitation (e.g., invitation letter showing the dates of the graduation ceremony, wedding, medical certificate, etc.; if the period of stay exceeds 30 days, an explanation letter is necessary.).
- (11) Itinerary in Japan ※
- (12) Residence Certificate (Jumin-hyo) of Inviter and Guarantor

☞ **Jumin-hyo must describe all household members, without omission of description except Individual Number and Jumin-hyo Code.**

【ADDITIONAL REQUIREMENTS】

- If inviter or his/her spouse is Japanese, submit his/her Koseki-tohon.
- If inviter/guarantor is not Japanese, submit his/her photocopy of Residence Card (both sides).

【In case that guarantor will shoulder part/all of travel expense】

- (13) Guarantee Letter ※
- (14) One/some of the Latest Following Documents
(To show guarantor's precise capability to pay, submission of some of the following is allowed.)
 - Income Certificate (Shotoku-shomeisho)

- Tax Certificate (Nozei-shomeisho. It must include description of the total amount of income)
- Bank Certificate