

## VISITING FRIENDS OR DISTANT RELATIVES

April 2025

### A. PURPOSE

Visit friends or distant relatives beyond the third degree of relationship.

### B. Requirements (Details→[https://www.ph.emb-japan.go.jp/itprtop\\_en/11\\_000001\\_00896.html](https://www.ph.emb-japan.go.jp/itprtop_en/11_000001_00896.html))

#### **APPLICANT'S REQUIREMENTS**

※ Downloadable from this website

- (1) Passport (Holder's signature required)
- (2) Photo copy of Passport (Identification page only)
- (3) Application Form ※ (A facial Photo (4.5×3.5cm) must be attached.)

 **If there is a used Japanese visa on your passport, the following (4), (5) and (6) are unnecessary.**

- (4) Birth Certificate (issued by PSA within 1 year)

#### **【ADDITIONAL REQUIREMENTS】**

- If (4) is unreadable, submit a Birth certificate issued by Local Civil Registrar.
- If (4) is "LATE REGISTRATION", submit Baptismal Certificate and School Record (DepEd:Form 137).
- If there is no record of birth in PSA, submit Birth Certificate issued by Local Civil Registrar and Negative Certificate issued by PSA.

- (5) Marriage Certificate (issued by PSA within 1 year. For the married only.)

#### **【ADDITIONAL REQUIREMENTS】**

- If (5) is unreadable, submit Marriage certificate issued by Local Civil Registrar.
- If there is no record of marriage in PSA, submit Marriage Certificate issued by Local Civil Registrar and Negative Certificate issued by PSA.

- (6) Authorization Letter (for purpose of verification of PSA certificates) ※

#### **【In case that applicant will shoulder part/all of travel expense】**


- (7) Bank Certificate
- (8) Photocopy of Income Tax Return (BIR Form)

#### **INVEITER'S REQUIREMENTS**

- (9) Invitation Letter (Describe relationship between Applicant and Inviter in detail) ※
- (10) Documents related to the reason for the invitation (e.g., invitation letter showing the dates of the graduation ceremony, wedding, medical certificate, etc.; if the period of stay exceeds 30 days, an explanation letter is necessary.).

- (11) Itinerary in Japan ※

- (12) Residence Certificate (Jumin-hyo) of Inviter and Guarantor

 **Jumin-hyo must describe all household members, without omission of description except Individual Number and Jumin-hyo Code.**

#### **【ADDITIONAL REQUIREMENTS】**

- If inviter/guarantor is not Japanese, submit his/her photocopy of Residence Card (both sides).

- (13) Proof of Relationship

- If you are friends, submit photos, E-mails, receipt of remittance or parcel, photocopy of passport including stamps of friend's country, etc.
- If you are relatives beyond the third degree, submit Birth Certificate, Marriage Certificate or Koseki-tohon.

#### **【In case that guarantor will shoulder part/all of travel expense】**

- (14) Guarantee Letter ※
- (15) One/some of the Latest Following Documents  
(To show guarantor's precise capability to pay, submission of some of the following is allowed.)
  - Income Certificate (Shotoku-shomeisho)

- Tax Certificate (Nozei-shomeisho. It must include description of the total amount of income.)
- Bank Certificate